



LOG DATA REQUEST

Social Services and Health Care Division

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|--|---|---|
| Customer information | Last name | First names |
| | Personal identity code | Telephone number |
| | Address and postal code | E-mail address |
| Information concerning the request | The period the request pertains to | |
| | The service(s) offered by the Social Services and Health Care Division that the request pertains to. E.g. child welfare, substance abuse services, psychiatry, health care, oral health care. | |
| | Other pertinent information | |
| Please provide the information in the following manner | <input type="checkbox"/> by mail to the address above <input type="checkbox"/> by e-mail (confidential information will be sent via secure e-mail) | |
| Date and signature of the person requesting the documents | Place and date | Signature and name in block capitals of the person requesting the documents |
| | Identity verified (completed by recipient) <input type="checkbox"/> official ID card <input type="checkbox"/> passport <input type="checkbox"/> driving license <input type="checkbox"/> Kela card with image <input type="checkbox"/> student card with image <input type="checkbox"/> residence permit card with image <input type="checkbox"/> identity otherwise verified (when the person is known/familiar) | |
| Recipient information | Reception date | Recipient name |
| | Recipient e-mail address | |

Exercising your right to access is free of charge. You can check log data concerning a time period of up to the past two years, if there are no special grounds for a longer period of retention specified by law.

You should attach an itemised written authorisation or permission from the person whose information the request pertains to, to the request. If the person making the request is a legal representative, e.g. a guardian or appointed trustee, an account of this must be provided upon request.

The recipient of the information may not use or assign the information to be used for any other purpose. Breaking this confidentiality obligation is punishable on the grounds of criminal law.

The completed and signed form must be delivered to the City of Helsinki Registrar's Office or the Social Services and Health Care Division office in person.