

## Register description

1. Name of the register	Applicant register for Hitas housing provided by the Housing Production department of the City of Helsinki
2. Controller	<p>The Urban Environment Committee. The controller's duties have been delegated to the technical director. Urban Environment Committee's decision 15 May 2018 HEL 2018-004277.</p> <p>Contact Information: Urban Environment Division PO Box 58226 Elimäenkatu 15 FI-00510 Helsinki</p>
3. Person in charge of the register	Unit Manager of the Sales and Marketing Unit
4. Contact person for the register	<p>Unit Manager of the Sales and Marketing Unit</p> <p>Contact Information: PO Box 58226 Elimäenkatu 15 FI-00510 Helsinki</p>
5. Purposes of processing personal data and legal basis for the processing	<p>Personal data in the register is processed for the purpose of applying for Hitas housing and concluding a housing transaction. Additionally, the data is processed for the purpose of marketing and providing information about Hitas housing.</p> <p>Point (a) of Article 6(1) of the EU General Data Protection Regulation: the data subject has given consent to the processing of his or her personal data for one or more specific purposes.</p> <p>Point (b) of Article 6(1) of the EU General Data Protection Regulation: the processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.</p> <p>Relevant legislation: EU General Data Protection Regulation (679/2016) Data Protection Act (1050/2018) Act on the Openness of Government Activities (621/1999) Housing Transactions Act (843/1994)</p>

<p>6. Information content of the register</p>	<ul style="list-style-type: none"> <li>- name, address, e-mail address, telephone number, personal identity code</li> <li>- the person's housing preference, information about the housing unit's application history, bank contact information</li> <li>- family information (certificate of pregnancy, adoption permit, name and personal identity code of at least one child).</li> </ul>
<p>7. Statutory disclosure of personal data</p>	<p>Based on agreements, personal data is disclosed to parties entitled to it, such as housing managers.</p> <p>Data in the register is not transferred outside of the EU or EEA.</p>
<p>8. Data retention periods</p>	<p>The data will be retained for 15 years after the agreement has been concluded. The Hitas allotment information will be retained for two years.</p>
<p>9. Information sources for personal data</p>	<p>The personal data is obtained from data subjects themselves.</p>