



Description of file

EU General Data Protection Regulation (2016/679)

23 September 2020

Sports services rental management data file

1. Controller

The controller is the Culture and Leisure Committee, which delegated the controller's tasks to the Administrative Director on 27 March 2018, Section 71.

2. Person responsible for the data file

Job title

Administration Manager

3. Data file contact person

Job title

Designer, Premises Department

Contact information

City of Helsinki, Registry Office, P.O. Box 10 (Pohjoisesplanadi 11–13), FI-00099 City of Helsinki

4. Purpose and legal grounds for processing personal data

Purpose of processing

The purpose of processing personal data in the data file is to manage matters related to the lease of land and premises managed by the sports services.

Legal grounds for processing

The legal basis for processing is Article 6(1)(b) of the EU General Data Protection Regulation: processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

Essential legislation

- EU General Data Protection Regulation (679/2016)
- Data Protection Act (1050/2018)

5. Data content of the file

The name of the leaseholder and the information most relevant to the management of the lease, such as the lease object, the purpose of the lease, the lease term and the amount of rent. Contracts linked to the data file also show the leaseholder's address, e-mail address, telephone number and personal identity code or business ID.

6. Regular disclosure of personal data

Data is not disclosed, including outside the EU or EEA.

7. Data retention periods

Personal data is retained for 2 or 5 years after the expiry of the lease contract.

8. Sources of personal data

Personal data is obtained directly from the data subject and from the lease contract.