

Privacy statement

EU General Data Protection Regulation (2016/679), articles 13 and 14

Space reservations for camp centres

Controller

The controller is the Culture and Leisure Committee, which delegated the controller's tasks to the Director of Youth Affairs on 27 March 2018, Section 71.

Why do we process your personal data?

Varaamo is not suitable for processing space reservations longer than one day. For this reason, space reservations for Youth Services camp centres are made using Webropol surveys. The processing of personal data mainly involves processing the contact information of representatives of communities and companies. However, about 10% of the reservations are made by private individuals (an estimated 30–40 reservations per year). The personal data of the people making these reservations is processed in order to check that the camp centre customers are adults and for invoicing purposes.

Purpose of the processing

The purpose of the data file is to process personal data relating to reservations and invoicing for the camp centres of the Youth Services Environmental Activities.

Legal grounds for the processing of personal data

EU General Data Protection Regulation, Article 6(a):

the data subject has given consent to the processing of his or her personal data for one or more specific purposes.

Essential legislation

- EU General Data Protection Regulation (679/2016)
- Data Protection Act (1050/2018)

What personal data do we process about you?

For representatives of companies and associations: business ID, address information and contact information. In addition, personal identity code for private individuals.

How do we collect personal data?

Data is obtained from the data subjects themselves and from the Business Information System.

To whom do we disclose your personal data?

Data is not regularly disclosed to any party.

Personal data processors

Handlers of invoicing and reservations.

Will your personal data be transferred outside the EU or EEA?

Data will not be disclosed outside the EU or EEA.

How long do we keep your personal data?

Personal identity codes are kept until invoicing. Other personal data is stored for 1 year after the submission of the application.

Automated decision-making and profiling

No automated decision-making or profiling.

Your rights in relation to the processing of your personal data

The data subject's rights and instructions for exercising them are available at:

<https://www.hel.fi/en/decision-making/information-on-helsinki/data-protection-and-information-management/data-protection/rights-of-data-subjects-and-exercising-these-rights>

Right of access (Right of access by the data subject, Article 15)

You have the right to know whether your personal data is being processed and what data is stored about you. The City of Helsinki will provide the information without undue delay, at the latest within one month of receiving

the request. If necessary, this period may be extended by a maximum of two months if the request is of exceptional scope and complexity. If the time limit is extended, the city will inform the person requesting the information of this within one month of receiving the request, as well as of the reasons for the delay.

Right to rectification (Article 16)

You have the right to demand that the city rectify imprecise and inaccurate personal data concerning you without undue delay. In addition, you have the right to the supplementation of incomplete information. Any incompleteness of the data will be resolved by taking into account the purpose of the processing of personal data. If the city does not accept the person's demand for rectification, it will issue a written certificate stating the reasons the demand was not accepted. The possibility of lodging a complaint with a supervisory authority and of seeking other remedies is also mentioned in connection with the certificate.

Right to erasure ('right to be forgotten') (Article 17)

In some exceptional cases – for example, if the processing of data has been based on the person's consent and the person withdraws their consent – the person has the right to have their data erased, or in other words, to be forgotten. If the city does not accept the person's demand for erasure, it will issue a written certificate stating the reasons the demand was not accepted. The possibility of lodging a complaint with a supervisory authority and of seeking other remedies is also mentioned in connection with the certificate. The right to erasure does not exist if the processing is based on compliance with the city's statutory obligation, or it is related to the performance of a task

carried out in public interest or the exercise of public authority vested in the city.

Right to restriction of processing (Article 18)

In certain situations, a person may have the right to request that the processing of their personal data be restricted until their data has been duly checked and corrected or supplemented. Such situations include a person denying the accuracy of their data, in which case the processing of their data is restricted while the city is checking their accuracy.

Right to data portability (Article 20)

A person has the right to transfer their personal data from one controller to another if they have themselves provided the controller with their personal data, the processing of the data is based on consent or a contract and the processing is carried out automatically. This right does not apply to processing that is necessary for the performance of a task carried out in the public interest or in the exercise of an official authority vested in the city.

Right to object (Article 21)

A person has the right to object to the processing of their personal data at any time on grounds related to their personal situation, where the processing is based on the performance of a task carried out in the public interest or in the exercise of an official authority vested in the city. In this case, the data may be further processed only if there is a substantial and justified reason for the processing that can be demonstrated by the city. The processing may also continue if the processing is necessary for the establishment, exercise or defence of legal claims.

Right to lodge a complaint with an authority (Article 77)

You have the right to lodge a complaint with a supervisory authority if you believe that the processing of your personal data violates the EU General Data Protection Regulation (EU) 2016/679. You have also the right to exercise other administrative and judicial remedies.

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[Office of the Data Protection Ombudsman](#)

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How can you contact us about data protection issues?

The person in charge of data protection in the division is lawyer Marko Luukkanen, marko.luukkanen@hel.fi tel. +358 50 559 1713

Contact information

City of Helsinki, Registrar's Office, PO Box 10 (Pohjoisesplanadi 11–13), FI-00099 City of Helsinki, Finland

Contact information of the data protection officer

City of Helsinki's Data Protection Officer

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This privacy statement was created on 1 November 2023.