



Description of file

EU General Data Protection Regulation (2016/679)

23 September 2020

Outreach youth work client data file

1. Controller

The controller is the Culture and Leisure Committee, which delegated the controller's tasks to the Director of Youth Affairs on 27 March 2018, Section 71.

2. Person responsible for the data file

Job title

Northern Youth Work Head of Division

3. Data file contact person

Job title

Outreach Youth Work Unit Executive Director

Contact information

City of Helsinki, Registry Office, P.O. Box 10, FI-00099 City of Helsinki

4. Purpose and legal grounds for processing personal data

Purpose of processing

Outreach youth work is work in accordance with the Youth Act aimed at reaching young people in need of assistance and providing them with access to services and other support designed to promote their growth and independence as well as their access to education and the labour market.

Legal grounds for processing

Article 6(1)(c) of the EU General Data Protection Regulation: processing is necessary for compliance with a legal obligation to which the controller is subject.

Article 9(2)(h) of the EU General Data Protection Regulation: the processing of personal data is necessary for the provision of health or social care or treatment.

Essential legislation

- EU General Data Protection Regulation (679/2016)
- Data Protection Act (1050/2018)
- Youth Act (1285/2016), Sections 10–12 d

5. Data content of the file

Data subject:

- Identifying information and contact details of the young person (name, date of birth, telephone number, address and other contact information)
- Contact person indicated by the young person
- Name and contact information of the originator
- Party disclosing the identifying information and contact details of the young person

- Information on the young person's situation and need for support necessary for outreach youth work
- Further measures to be taken
- Name, telephone number, e-mail and organisation of the outreach youth worker

The file involves processing of personal data concerning specific categories of personal data in accordance with Article 9 of the EU General Data Protection Regulation.

6. Regular disclosure of personal data

Data from the file is not transferred outside the EU or EEA.

Data may be disclosed on the basis of the data subject's consent in cooperation situations.

For statistical purposes, anonymised data is disclosed annually to a government authority.

7. Data retention periods

Personal data is promptly destroyed when no longer necessary for the performance of duties. The system automatically deletes the individual data when the client relationship is concluded.

8. Sources of personal data

The data is obtained directly from the data subject, from disclosing parties in accordance with the Youth Act or from those close to the data subject with the data subject's consent.