



Description of file

EU General Data Protection Regulation (2016/679)

23 September 2020

Library services information display data file

1. Controller

The controller is the Culture and Leisure Committee, which delegated the controller's tasks to the Administrative Director on 27 March 2018, Section 71.

2. Person responsible for the data file

Job title

Administration Manager

3. Data file contact person

Job title

Project Manager, Culture and Leisure Division, Information Management Services,
Development

Contact information

City of Helsinki, Registry Office, P.O. Box 10 (Pohjoisesplanadi 11–13), FI-00099 City of
Helsinki

4. Purpose and legal grounds for processing personal data

Purpose of processing

The purpose of the data file is to manage the information display publications by staff and partners (access rights) as well as communications by the city and various stakeholders to the customers of library services.

Legal grounds for processing

The legal basis is Article 6(1)(b) of the EU General Data Protection Regulation: the data subject has given consent to the processing of his or her personal data for one or more specific purposes.

Essential legislation

- EU General Data Protection Regulation (679/2016)
- Data Protection Act (1050/2018)

5. Data content of the file

The data subject logs in to the data file using their own City of Helsinki AD identifier (users) or their own e-mail address. Communicating the activities and services of the city and various stakeholders.

6. Regular disclosure of personal data

No data disclosures to external parties, including outside the EU or EEA.

7. Data retention periods

Personal data is retained for 5 years after the end of the period of operation.

8. Sources of personal data

The data is obtained directly from the data subject and from the City of Helsinki information management system (AD).