



Description of file

EU General Data Protection Regulation (2016/679)

1 November 2021

Keyholder register for self-supervised sports facilities

1. Controller

The Culture and Leisure Committee delegated the controller's tasks to the Director of Sports on 27 March 2018, Section 71.

2. Person responsible for the data file

Job title

Head of Sport Services

3. Data file contact person

Job title

Partnership and Development Unit, Space Reservations, Coordinator

Contact information

City of Helsinki, Registry Office, P.O. Box 10 (Pohjoisesplanadi 11–13), FI-00099 City of Helsinki

4. Purpose and legal grounds for processing personal data

Purpose of processing

Handing over self-supervised keys to responsible persons of clubs and communities and using schools' sports facilities on a self-supervised basis.

Customer communities: Sports clubs and other operators

Legal grounds for processing

Article 6(1) (b) of the EU General Data Protection Regulation:

Processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

Essential legislation

- EU General Data Protection Regulation (679/2016)
- Data Protection Act (1050/2018)

5. Data content of the file

Personal information of the keyholder:

Name, personal identity code, address, telephone number, email.

Details of the key

6. Regular disclosure of personal data

Personal data is not disclosed to external parties, including outside the EU and EEA.

7. Data retention periods

Personal data will be retained for five years after the return of the keys.

8. Sources of personal data

Personal data is obtained from the data subjects themselves.