



Description of file

EU General Data Protection Regulation (2016/679)

23 September 2020

Culture Kids sponsor family data file

1. Controller

The controller is the Culture and Leisure Committee, which delegated the controller's tasks to the Director of Culture on 27 March 2018, Section 71.

2. Person responsible for the data file

Job title

Head of Promotion of Culture

3. Data file contact person

Job title

Culture Kids Planner

Contact information

City of Helsinki, Registry Office, P.O. Box 10 (Pohjoisesplanadi 11–13), FI-00099 City of Helsinki

4. Purpose and legal grounds for processing personal data

Purpose of processing

The data file collects information about Culture Kids and their families and participation data for the purpose of organising Culture Kids activities and communicating about Culture Kids events. The data is used for statistical purposes and for developing and assessing the activities.

Legal grounds for processing

The legal basis for processing is Article 6(1)(a) of the EU General Data Protection Regulation: the data subject has given consent to the processing of his or her personal data for one or more specific purposes.

Essential legislation

- EU General Data Protection Regulation (679/2016)
- Data Protection Act (1050/2018)

5. Data content of the file

Information required by the Culture Kids activity. The data file contains the identifying and contact information of the Culture Kid, the identifying and contact information of an adult close to the Culture Kid and the adult's relationship with the child. The child's guardian enrolls the child for the activity. When enrolling, another adult close to the child can be added, who can attend events with the child instead of the guardian.

- The guardian's name and e-mail address
- The child's name, year of birth, home language and postal code
- Adult close to the child, e-mail address, language of communication, telephone number
- Event participation data

6. Regular disclosure of personal data

Data is only disclosed to the organising partners of Culture Kids activities.

Data is not disclosed outside the EU or EEA countries.

7. Data retention periods

Personal data is retained for two years following the Culture Kid period of operation. The data shall be used in an anonymised format to survey the impact of the project.

8. Sources of personal data

The guardian provides the data.