



## RESSU COMPREHENSIVE SCHOOL

The student must participate in compulsory education unless they **have been granted a release**. It is the student's responsibility to participate in tuition. This means that they need to be present during school hours.

The student may be absent during the school term only if they have been given permission to be absent. This absence can be granted only for a specific reason, and this decision lies with the principal or her deputy. In addition to sickness or another unforeseen reason, specific reasons include; certain family events e.g. funeral of a close relative or a competition or performance related to a hobby.

The number of absences granted are recorded. It is the responsibility of the guardians to ensure that the student takes care of their homework, prepares for exams and completes other school work assigned during the period of absence. Teachers are not responsible for making additional study materials or arranging alternate test dates. Absences may affect student assessment.

### A REQUEST FOR ABSENCE FROM COMPULSORY EDUCATION

<b>Guardians should fill in the form and return it to school at the latest two weeks prior the requested dates of absence.</b>		
<b>Student's last name</b>		<b>Class</b>
<b>Student's first name</b>		
<b>Absence is requested for the period of</b>		
<b>Specific reasons for absence</b>		
<b>Despite absence I/ we will ensure the student will complete their school work normally.</b>		
<b>Date:</b>	<b>Signature and printed name of the guardian</b>	<b>Signature and printed name of the guardian</b>
<b>Principal or their deputy can grant the request as stated in Department of Education act.</b>		
<b>Request granted</b> <input type="checkbox"/>		<b>Request denied</b> <input type="checkbox"/>
<b>Date</b>	<b>Principal's signature and printed name</b>	

