

APPLICATION FOR BASIC EDUCATION  
AFTERNOON ACTIVITIES  
2020–2021 school year

## APPLICATION INSTRUCTIONS

Please complete a separate application for each child. The application can be filled in with a ballpoint pen or on a computer. An electronically filled-in form must be printed out and signed. The form is to be submitted to the activity venue you are applying to.

Afternoon activities specified in the Basic Education Act are available to first and second grade pupils at comprehensive schools in Helsinki as well as all pupils who receive special support.

**The application period is March 23 – April 24, 2020.**

## Admission principles

- priority will be given to placement of first graders and special-needs pupils.

You can find local operators and their contact details and opening hours on the school website by navigating to 'Meidän koulu' > 'Iltapäivätoiminta.' Links to school websites: [www.hel.fi/afternoonactivities](http://www.hel.fi/afternoonactivities) > Locations.

If more applications are submitted within the set period than the number of places available, a draw will be held among applications of equal priority. If your child is not selected to the group you applied to, we will try to place him or her in one of the other basic education afternoon activities venues in your area.

Applications that were rejected in the spring and applications that the City of Helsinki received after the end of the application period will be processed in the autumn in accordance with the admission principles, in the case that new decisions are made regarding the activities.

## Additional information

Information related to afternoon activities, frequently asked questions, forms and contact details can be found on the Education Division's website at [www.hel.fi/afternoonactivities](http://www.hel.fi/afternoonactivities) > Afternoon activities at schools.

The application is secret insofar as it contains the kind of information detailed in section 24, subsection 25, 30 and 32 of the Act on the Openness of Government Activities.

## 1. DETAILS ABOUT THE CHILD

Surname and forenames of the child		Name used by the child	Personal identification number of the child
Street address		Postal code and city	
Home phone number	Language that the child speaks best <input type="checkbox"/> 1 Finnish <input type="checkbox"/> 2 Swedish <input type="checkbox"/> Other – which?		
Child's school during the 2020–2021 school year		Child's grade level during the 2020–2021 school year	
The child has received a decision regarding special support <input type="checkbox"/> Yes		An application has been submitted for special support <input type="checkbox"/> Yes	

## 2. INFORMATION ON THE GUARDIAN WHO WILL PAY THE INVOICE AND ON THE OTHER GUARDIAN

First name and surname of the guardian paying the invoice	First name and surname of the other guardian
Personal identification number	
Invoicing address (if different from the child's)	Home address (if different from the child's)
E-mail address	E-mail address
Daytime contact number	Daytime contact number

Continues on page 2.

**3. APPLICATION FOR AFTERNOON ACTIVITIES (ONLY ONE APPLICATION CAN BE SUBMITTED PER CHILD)**Activity venue and provider of the activity you are applying to  
(Education Division, congregation, organisation, other)

Address of the activity venue

At some of the venues, activities will be provided until 4:00 pm

Check the opening hours of the location on the school website by navigating to: 'Meidän koulu' &gt; 'Iltapäivätoiminta'.

 I am applying for a place for a child in afternoon activities that end at 4:00pm **The customer fee is €100 per month** I am applying for a place for a child in afternoon activities that end at 5:00pm **The customer fee is €120 per month****4. ADDITIONAL INFORMATION (COMPLETE IF NECESSARY)**

Things to consider regarding afternoon activities

 Attachments may include, for example, an expert opinion from a doctor or social worker

Notes on the child's health (indicate, for example, allergies or medication)

**5. GUARDIAN'S SIGNATURE (WHO WILL PAY THE INVOICE)**

Date and place

Guardian's signature and printed name

**TO BE COMPLETED BY THE PERSON RECEIVING THE APPLICATION**

Date of filing the application

Recipient and activity venue

**TO BE COMPLETED BY THE PERSON PREPARING THE DECISION** Positive decision, 4:00pm Positive decision, 5:00pm Negative decision

Date From

Provider of the activity

Activity venue

Grounds for the decision (use an attachment if necessary)

Date of proposal

Signature of the representative of the activity venue