



PRE-PRIMARY EDUCATION, APPLICATION

Use this form to apply for pre-primary education and supplementary early childhood education if you do not have a Finnish bank account number, personal identity code or electronic application is not possible. You can apply online at asti.hel.fi.

Send the completed form to **Service guidance for early childhood education, PO Box 58300, 00099 City of Helsinki** or via Secure Mail at <https://securemail.hel.fi/?recipient=varepalveluohjaus%40hel.fi>. For pre-primary education at a private daycare centre, submit the application form to the private daycare centre directly. For more information about pre-primary education, as well as an electronic application form, go to Education Division's website hel.fi/en/childhood-and-education/pre-primary-education.

Child's information

| | | | |
|---|--|---|--|
| Surname | | First name | |
| Date of birth | | Personal identity code | |
| Home address | | Post code and city | |
| Language spoken at home <input type="checkbox"/> Finnish <input type="checkbox"/> Swedish <input type="checkbox"/> Other, please specify | | <input type="checkbox"/> Non-disclosure for personal safety | |
| Family is about to move, new address: | | Date from which the new address is valid: | |

NAME OF THE MUNICIPAL OR PRIVATE PRE-PRIMARY EDUCATION LOCATION

You should apply for a place in pre-primary education primarily in the pre-primary education admission area where the child is living. Find the daycare centres offering pre-primary education in your area at servicemap.hel.fi. You can choose 1 or 2 desired locations. For private daycare centres, the pupil admission area is the whole of Helsinki.

| |
|--|
| 1. _____ |
| 2. _____ |
| <input type="checkbox"/> We have applied primarily for pre-primary education in private daycare centre. |
| <input type="checkbox"/> We wish to receive a place in pre-primary education from an area other than our local pre-primary education admission area. |
| * Pre-primary education is organised according to school opening hours and holidays. My child will attend pre-primary education from (date): |
| Child's early childhood education (to be filled only if applying to municipal pre-primary education provided by City of Helsinki) |
| <input type="checkbox"/> The child is already in early childhood education and will need it in addition to pre-primary education. |
| <input type="checkbox"/> The child is not yet attending early childhood education, but we are applying for a place in early childhood education in addition to pre-primary education for a total of <input type="checkbox"/> 5 hours <input type="checkbox"/> 5-7 hours <input type="checkbox"/> 7-8 hours <input type="checkbox"/> more than 8 hours a day. |
| <input type="checkbox"/> The child is attending early childhood education, start date: |
| <input type="checkbox"/> The child will not require early childhood education in addition to pre-primary education. |

*) See term dates and holidays in pre-primary education at: <https://www.hel.fi/en/childhood-and-education/pre-primary-education/what-is-pre-primary-education#term-dates-and-holidays-in-pre-primary-education>

Guardians

| | | | |
|--|--|--|-----------|
| Surname | | First name | |
| Email | | Date of birth / Personal identity code | Telephone |
| Home address | | Post code and city | |
| Preferred language of communication <input type="checkbox"/> Non-disclosure for personal safety | | | |
| <input type="checkbox"/> Finnish <input type="checkbox"/> Swedish <input type="checkbox"/> English <input type="checkbox"/> Other, please specify: | | | |
| Surname | | First name | |
| Email | | Date of birth / Personal identity code | Telephone |
| Home address | | Post code and city | |
| Preferred language of communication <input type="checkbox"/> Non-disclosure for personal safety | | | |
| <input type="checkbox"/> Finnish <input type="checkbox"/> Swedish <input type="checkbox"/> English <input type="checkbox"/> Other, please specify: | | | |

Please fill in the reverse side →

The child's need for special support and medical treatment (e.g. allergies and medications)

- the child has needs special support
 the child has special medical needs
 the child has assistive devices or other issues to consider:
 statements are enclosed/attached to this application
 statements will be provided later
 the child has no need for support

Consent to using the electronic service

- I give my consent to using the electronic service

By signing in to the Edlevo e-service, you give your consent for the e-service and for receiving the decision in electronic form. After this, all your payment and other decisions concerning your child's early childhood education and pre-primary education will be delivered in Edlevo. You can sign in to Edlevo e-service at hel.fi/vakapalvelu or via the Edlevo mobile app, which can be downloaded from Google Play and the App Store. You can sign in to the Edlevo e-service using suomi.fi e-Identification. Remember to update your contact information in Edlevo. When you update your contact information, the information will also become available for the early childhood education or pre-primary education staff. The Edlevo e-service is available in Finnish, Swedish and English.

Learn more about it on the hel.fi website at <https://www.hel.fi/en/childhood-and-education/early-childhood-education/applying/electronic-service-edlevo>.

If you or the child has a non-disclosure agreement for personal safety, the decisions will be sent via secure email.

Your customer data will be registered in the customer data register of the City of Helsinki's Education Division's early childhood education services. The register description can be found in Finnish at: <https://www.hel.fi/static/liitteet-2019/Kaupunginkanslia/Rekisteriselosteet/Kasko/Varhaiskasvatuksen%20asiakastietoseloste.pdf>

I declare that the information is correct

Date

Guardian signature and name in block letter

Send or deliver the form to: Early Childhood Education Service Guidance, Työpajankatu 8, PO Box 58300, 00099 City of Helsinki. Playgrounds also accept paper applications. You can also send the form by e-mail to: <https://securemail.hel.fi/?recipient=varepalveluohjaus%40hel.fi>.

Information on how to apply:

<https://www.hel.fi/en/childhood-and-education/pre-primary-education/applying-to-pre-primary-education>
<https://www.hel.fi/en/childhood-and-education/early-childhood-education/applying-for-early-childhood-education>

Early Childhood and Pre-primary Education Service Guidance can help you with your application by email: varepalveluohjaus@hel.fi or by telephone on +358 9 310 80488.

You can also contact the Education Division's Advisory Service on + 358 9 310 44986.

The fee for supplementary early childhood education will be charged from the day the child's early childhood education starts. At the same time, the payment of home care or private care allowance will stop. This date will be indicated in the early childhood education decision.

To be filled in by the Education Division

Date of submission of admission

Recipient and operational unit